

Ashtabula County Court of Common Pleas Probate/Juvenile Division

Albert S. Campese
Judge

Andrew J. Misiak
Court Administrator



Brooke F. Kocab
Elizabeth A. Tekavec
Juvenile Division Magistrates

Michael E. Hamper
Probate Division Magistrate

Court Copy Fee Schedule Effective 7/1/19

Marriage Record – Fee includes Search & Certified Copy	\$10
Copies	\$.25/page
Certified Copies – Fee includes Search & Certified Copy	\$10/instrument
Estate File Copies – Fee includes Search & Copy	\$10 +.25/page
Clerk-Assisted Document Search	\$10
Exemplified Copies	\$70

Policy Changes

- Title companies and attorneys will be required to log copies and pay the court monthly.
- Copy requests of complete case files will require a written request and upfront payment of the search fee and copy cost.
- All clerk-assisted search requests require a written request and paid fee of \$10 per case/estate, regardless of disposition. Copies resulting from a search request incur a charge of \$.25/page, in addition to the search fee.
- Due to the nature of some cases in the Probate Court Records Room, public access to this space is no longer permitted. Files from this room must be requested from the clerks and signed out. There is no charge for file requests.

Probate Division
25 West Jefferson Street
Jefferson, Ohio 44047
440-576-3451
Fax: 440-576-3633

Juvenile Division
3816 Donahoe Drive
Ashtabula, Ohio 44004
440-994-6000
Fax: 440-994-6020

Resource Center
4717 Main Ave Basement
Ashtabula, Ohio 44004
440-994-6044
Fax: 440-994-6040

Please send all Resource Center mail to 3816 Donahoe Drive, Ashtabula, OH 44004